

Caroline Graham School of Dance

Covid-19 Management Plan



- 1) I have read, understood and agree to abide by the conditions set out to reduce the transmission of Covid 19 during Caroline Graham School of Dance Activities.
- 2) I have ensured the emergency contact details held on file are correct.

The following controls are to be followed to ensure that the risk of transmission of infection of the Covid-19 virus to all students, teachers and parents is reduced to the lowest possible level.

All students, teachers and parents will follow the simple guidance below

Entering and Leaving the Dance School Venue

All students and parents will be asked to be mindful of ANY illness that may be within a household. If any person has any Covid-19 symptoms within a household / social group please DO NOT attend the lesson. If anyone in your household is waiting for the results of a COVID-19 test, please DO NOT attend the lesson. Adults MUST wear a face covering when entering and leaving the venue.

Students, and parents wearing a face covering, will enter the venue through a dedicated door following any one way system as set by the venue. This will be clearly signed as the entrance door. Please do not arrive more than five minutes early and arrive changed in the correct outfit for the lesson bringing in with them just a ballet bag, with their ballet shoes and a named water bottle inside the bag.

Do not start to enter the venue until told to do so by the Teacher / Assistant. Only one adult, wearing a face covering, to accompany each child into the venue. When possible no siblings to minimise the traffic through the venue. All Key stage 2 students to enter the venue without a parent.

All students will use hand sanitizer on arrival/departure of the venue.

All parents, wearing a face covering, (other than Pre-school classes) will leave by the dedicated exit door and wait for their child / children in the car park. Please ensure we have the mobile number for the person bringing your child if it is not the usual emergency contact person.

Only Parents / carers of Pre-school classes will be permitted to stay in the lesson. They must always be sat on a chair on the perimeter of the hall which will be spaced to ensure social distancing. A face covering must be worn on entering and leaving the venue. Chairs must not be moved.

Please be at the venue with plenty of time to collect your child prior to the end of lessons. It would be helpful if all parents of Foundation Age students remain in their cars on site so we can call on you if required. Primary school age students will be let out one by one in to the car park to their parents. It is important you are on time as we need to avoid any cross over of students between classes.

Contact details will be collated as part of normal school management and also in the event that we are required to pass on as part of the NHS Track and Trace program. It is important that details are correct and current. Teachers / assistants are to ensure that a record is kept of every accompanying adult for every lesson.

Bringing Items to class

Please do not bring any items other than a ballet bag, with ballet shoes and water bottles inside into class. Melody Bear classes are asked not bring a bear with them at present.

All toys / props will be supplied by the teacher which will be cleaned between lessons. There will be no sharing of toys / props during the classes.

If any personal items are left after lessons, they will be stored in sealed bags and may be collected at the next lesson or by prior arrangement with the class teacher.

Lesson distancing protocol

Updated 20/10/2020



Lessons will be planned and numbered depending on the size of the venue. Classes will be set to ensure that each child has a sufficient space to dance and learn in. Although under 11s currently do not have to social distance, all lessons will be set using spacing guidance.

All lessons and choreography will be set to reduce contact between the students. Partnering work will not be taught and floor work will ensure that student's faces do not touch the floor. Hands will be cleaned after every set of floor exercises.

Socialising

As per strict Government guidelines, socialising before, during or after dance class is not permitted at present. All students over 11, but especially adult students, and parents need to maintain social distancing at all times.

Food and Drink Preparation

There will be no food or drink preparation areas within the venues.

Shared Surfaces

Shared surfaces will be cleaned before and after every lesson to minimise the risk of transmission, these include:

- Door handles
- Drawer openers
- Toilet flush
- Light switches
- Ballet barres

Toilets and hand washing

The toilet facilities will be open to the students only. Each class will have a dedicated toilet to reduce group contact. A hand sanitiser will be positioned outside of the toilet door. Every person will use the sanitiser when entering and exiting the toilet. Handwashing will be encouraged as per normal.

Visitors

Unannounced visitors will not be allowed into the venue.

Floor cleaning

The floors will be cleaned with an antibacterial spray wash and mopped before and at the end of every lesson day.

Teachers/Teachers Assistants

Hand sanitiser must be used prior to touching any equipment (iPods etc) so that the surface of these remains clean.

Your adherence to these measures is greatly appreciated. Let's work together to keep our dance community happy and healthy.

Remember:

WASH your hands regularly or use sanitiser

FACE cover your face if inside or closer to others

SPACE maintain social distancing